

**RHS Counseling Department Recommendation Packet**  
 Requesting a COUNSELOR Letter of Recommendation  
*All items must be attached prior to submitting this packet to your counselor*

Student Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Number of sisters: \_\_\_\_\_ Number of brothers: \_\_\_\_\_

Intended college majors or areas of study: \_\_\_\_\_

**COLLEGES/SCHOLARSHIPS YOU HAVE SELECTED TO APPLY**

(fill out completely - include due dates under appropriate column)

School Name / Scholarship Foundation	Decision Type (Early/Regular)	Due Date	Counselor Letter Y/N	Online / Common App?	Paper Application?

List two RHS teachers who know you well: \_\_\_\_\_ / \_\_\_\_\_

**TEST SCORES** - It is your responsibility to send official SAT, SAT II, ACT, AP Exam score reports to each college/university that requires them. Rosemead does not send score reports. Pay attention to what each school requires.

**ONLINE & COMMON APPLICATION** - It is your responsibility to invite your school counselor using their accurate, district email address. I invited my counselor by email on: \_\_\_\_\_ Student initials: \_\_\_\_\_

**DISCLOSURE** - I, \_\_\_\_\_, give my counselor \_\_\_\_\_ permission to disclose information regarding my academics and progress while at Rosemead High School, in addition to any personal information I may share with my counselor as part of the letter of recommendation and college admission process. I waive my right of access to review the completed background forms and recommendations written. I understand that these items will be sent directly to the colleges, scholarships, or other programs either through secured online sites, email, or sealed envelopes. These letters will be kept confidential per the Family Educational Rights and Privacy Act (FERPA).

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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(CONTINUED ON BACK OF FORM)

**COPY AND PASTE THE FOLLOWING QUESTIONS ONTO A SEPARATE DOCUMENT AND TYPE YOUR ANSWERS BELOW EACH QUESTION.** *Keep in mind the more detailed your answers the more personalized our letters of recommendation can be!*

1. How would you describe yourself? How would a friend describe you?
2. Describe your learning approach. How is your approach different to that of your peers?
3. What aspect of your high school years have you enjoyed the most and why?
4. What aspect of your academic experience would you wish to have pointed out as strength? Why?
5. Describe any circumstances that might have affected your school performance, positive or negative.
6. The class I enjoyed the most is \_\_\_\_\_ and why?
7. How did you spend the past 2 summers? Provide detail.
8. If you have had a job in the past two years, where did you work and exactly what were your responsibilities? Why did you like or not like this job?
9. Please pick one of the following areas that you have been involved in. Discuss your role & participation, offices held, honors, or awards received, time spent on the activity and why that activity is significant to you.

Student Government	Dance	Cheerleading	Employment
Religious Group	Choral Group	Athletic Team	Theatre Group
School Club	Band/Orchestra Group	Community Group	Volunteer Activities
10. Why should college admissions choose you over another candidate? What makes you special and different? What will you add to their campus? (Examples may include academics, activities, travel, athletics, hobbies, your personality, work experiences, etc. but you must give a detailed explanation of the area you pick.)

#### \* EOP RECOMMENDATIONS

11. What is your education or career goal? What have you done/are doing to meet these goals?
12. Briefly describe your academic background. Did you utilize any additional support while in high school such as tutoring or outreach programs? Do your grades reflect your academic ability or potential?
13. What was the highest academic grade level completed by your Mother and Father? Are you a first generation college student?
14. Who else currently lives in your household? (ie. extended family members)
15. How many other family members are in college now?
16. How do you plan to pay for your college studies?

#### ATTACH TO THIS SHEET:

- The typed answers to questions 1-16
- Your current term grades from StudentVue
- Your academic resume
- Any college admission essay, PIQ's, or short personal statements

#### IMPORTANT INFORMATION:

- Submit your Recommendation Packet to your counselor *no later than 3 weeks prior to your first deadline.*
- Common Application forms will be submitted online. You must invite your counselor using their accurate district email address. Your packet must be completed prior to your counselor beginning to work on your recommendation.
- Schools/Scholarships requiring paper copy information, please submit the correct number of stamped (3 first class stamps), addressed envelopes (8" x 11"). Include a completed copy of any required school form or report with your envelope/s. Leave the return address space on the envelope blank. (We will stamp the return address for RHS).